

observation of the work or installation at the site in all stages of its progress.

For work set forth in Items 4, 5 and 6 of Section 108.12.1, the term "personal knowledge" means the certified licensed contractor has actual personal knowledge or knowledge acquired from another certified licensed contractor or a qualified installer.

- 3. The Certificate of Compliance processing fee has been paid in accordance with Section 98.0417 of the *Los Angeles Municipal Code*.
- 4. The certified licensed contractor has filed the application for a Certificate of Compliance with the Department within 15 days after completion of the installation.

The certified licensed contractor has submitted a report to the Department describing the work the certified licensed contractor performed and declaring that the work complies with all applicable provisions of the *Los Angeles Municipal Code*. The report shall be made on forms supplied by the Department and shall be filed in the records of the Department.

**108.12.4** The certified licensed contractor shall notify the Department of the certified licensed contractor's commencement of work for which the certified licensed contractor has been engaged. This notification shall be made no later than the last business day preceding the commencement of work.

The certified licensed contractor shall inspect all materials to be used or concealed within such work.

While engaged in the work, the certified licensed contractor shall not undertake or engage in any other task or occupation which will interfere with the proper performance of the certified licensed contractor's duties of inspection. The certified licensed contractor shall report all violations of this Code which have occurred relating to the construction work to the Superintendent of Building, and such other information relating to the installation work as requested by the Superintendent of Building.

The Department may refuse to issue a Certificate of Compliance if it finds that the contractor has failed to comply with any of these requirements.

**108.13** Whenever the Department determines by inspection that construction or grading activities create excessive dust emissions where the dust remains visible in the atmosphere beyond the property line of the emission source or constitutes a nuisance or other hazard, the Department may order that such activity cease or be controlled through watering practices using reclaimed water if available, or by other means, to the satisfaction of the Department. The Department may order the owner of the property to employ a person, subject to Department approval, to monitor the watering practices.

**SECTION 109  
CERTIFICATE OF OCCUPANCY**

**109.1 Certificate required.** In order to safeguard life and limb, health, property and public welfare, every building or structure

and every trailer park shall conform to the construction requirements for the subgroup occupancy to be housed therein, or for the use to which the building or structure or trailer park is to be put, as set forth in this article.

No building or structure or portion thereof and no trailer park or portion thereof shall be used or occupied until a Certificate of Occupancy has been issued thereof.

**Exceptions:**

- 1. Unless it is specifically required by other provisions of this article, no existing building or portion thereof shall require a Certificate of Occupancy, provided:
  - A. The occupancy housed therein is the same for which the original building permit was issued; and
  - B. The use of a building or portion thereof housing a Group A or E occupancy and constructed prior to 1934 has not been discontinued for a period of more than 6 months.
- 2. No structure, the architecture of which inhibits occupancy, shall require a Certificate of Occupancy.

**109.2 Change of occupancy.** See Chapter 82.

**109.3 Issuance of certificates.** When required by Section 109.1, after the receipt and approval of the final inspection report from each of the divisions of the Department, and after the city engineer has reported that all required public improvements have been completed, the Superintendent of Building shall issue a Certificate of Occupancy, without charge, to the owner of the building. Duplicates of the certificate may be secured upon the payment of the duplication fee required by ordinance.

When a Certificate of Occupancy is issued, it shall supersede every certificate previously issued for that portion of the building described thereon.

**109.4 Contents of certificate.** Each certificate shall contain the following:

- 1. The building permit numbers.
- 2. The address of the building.
- 3. The name and address of the owner.
- 4. A description of that portion of the building for which the certificate is issued.
- 5. For Group A and E occupancies, the maximum occupant load allowed.
- 6. A statement that the described portion of the building complies with the construction requirements of the *Los Angeles Municipal Code* for the group of occupancies in which the proposed occupancy is classified.
- 7. A statement that establishes relevant requirements of the *Los Angeles Zoning Code*.
- 8. The signature of the Superintendent of Building or an authorize representative of the Superintendent of Building.

**109.5 Temporary certificates.** Notwithstanding the provisions of Section 109.4, if the Superintendent of Building finds that no substantial hazard will result from the occupancy of any building, or portion thereof, before the same is completed, and