

## DEPARTMENT OF THE ARMY

The Pentagon, Washington, DC 20310

Phone, 703-545-6700

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*The mission of the Department of the Army is to organize, train, and equip active duty and reserve forces for the preservation of peace, security, and the defense of our Nation. As part of our national military team, the Army focuses on land operations; its soldiers must be trained with modern arms and equipment and be ready to respond quickly. The Army also administers programs aimed at protecting the environment, improving waterway navigation, flood and beach erosion control, and water resource development. It provides military assistance to Federal, State, and local government agencies, including natural disaster relief assistance.*

The American Continental Army, now called the United States Army, was established by the Continental Congress on June 14, 1775, more than a year before the Declaration of Independence.

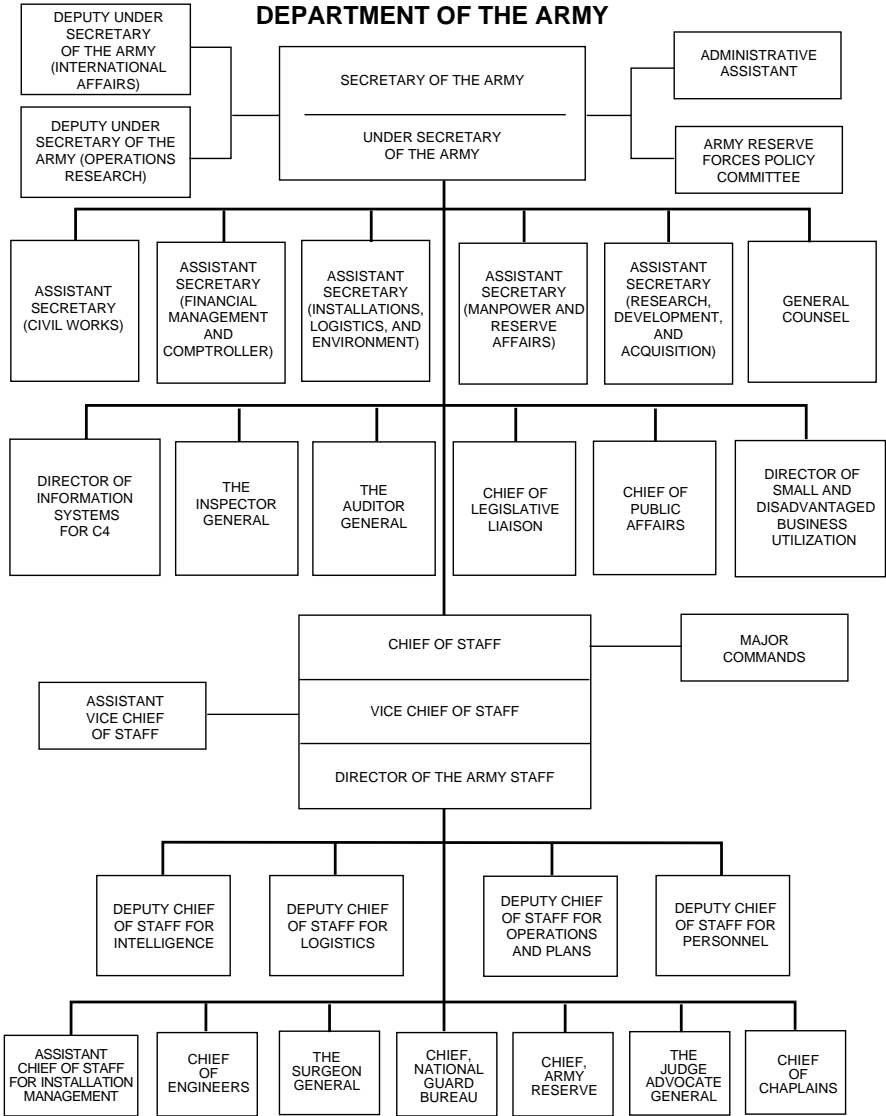
The Department of War was established as an executive department at the seat of government by act approved August 7, 1789 (1 Stat. 49). The Secretary of War was established as its head.

The National Security Act of 1947 (50 U.S.C. 401) created the National Military Establishment, and the Department of War was designated the Department of the Army. The title of its Secretary became Secretary of the Army (5 U.S.C. 171).

The National Security Act Amendments of 1949 (63 Stat. 578) provided that the Department of the

Army be a military department within the Department of Defense.

The Army Organization Act of 1950 (64 Stat. 263) provided the statutory basis for the internal organization of the Army and the Department of the Army. The act consolidated and revised the numerous earlier laws, incorporated various adjustments made necessary by the National Security Act of 1947 and other postwar enactments, and provided for the organization of the Department of the Army in a single comprehensive statute, with certain minor exceptions. In general, the act followed the policy of vesting broad organizational powers in the Secretary of the Army, subject to delegation by the Secretary, rather than specifying duties of subordinate officers (10 U.S.C. 3012, 3062).



## Army Secretariat

**Secretary** The Secretary of the Army is the head of the Department of the Army. Subject to the direction, authority, and control of the President as Commander in Chief and of the Secretary of Defense, the Secretary of the Army is responsible for and has the authority to conduct all affairs of the Department of the Army, including its organization, administration, operation, efficiency, and such other activities as may be prescribed by the President or the Secretary of Defense as authorized by law.

Certain civilian functions, such as comptroller, acquisition, inspector general, auditing and information management, are also under the authority of the Army Secretariat. Additionally, the Secretary is responsible for civil functions, such as oversight of the Panama Canal Commission and execution of the Panama Canal Treaty; the civil works program of the Corps of Engineers; Arlington and Soldiers' Home

National Cemeteries; and such other activities of a civil nature as may be prescribed by higher authority or authorized by law.

**Principal Assistants** The Under Secretary of the Army is the primary assistant to the Secretary. Other principal assistants include: the Assistant Secretaries, General Counsel, Administrative Assistant, the several Directors and Chiefs, the Auditor General, and the Chairman of the Army Reserve Forces Policy Committee.

**Army Policy Council** The Council is the senior policy advisory council of the Department of the Army. It provides the Secretary of the Army and the Secretary's principal civilian and military assistants with a forum for the discussion of Army subjects of significant policy interest and an opportunity for members to consult with other members on matters arising within their specific areas of responsibility.

For further information, call 703-695-7922.

## Army Staff

The Army Staff, presided over by the Chief of Staff, is the military staff of the Secretary of the Army. The Army Staff renders professional advice and assistance to the Secretary of the Army, the Under Secretary of the Army, the Assistant Secretaries of the Army, and other officials of the Army Secretariat.

It is the duty of the Army Staff to:

- prepare for employment of the Army and for such recruiting, organizing, supplying, equipping, training, mobilizing, and demobilizing of the Army as will assist the execution of any power, duty, or function of the Secretary or the Chief of Staff;

- investigate and report upon the efficiency of the Army and its preparation for military operations;

- act as the agent of the Secretary of the Army and the Chief of Staff in coordinating the action of all

organizations of the Department of the Army; and

- perform such other duties not otherwise assigned by law as may be prescribed by the Secretary of the Army.

**Chief of Staff** The Chief of Staff is the principal military adviser to the Secretary of the Army and is charged with the planning, development, execution, review, and analysis of the Army programs. The Chief of Staff, under the direction of the Secretary of the Army, supervises the members and organization of the Army and performs the duties prescribed by the National Security Act of 1947 (50 U.S.C. 401) and other laws. The Chief of Staff is directly responsible to the Secretary of the Army for the efficiency of the Army, its state of preparation for military operations, and plans therefor.

## Department of the Army Program Areas

**Military Operations and Plans** This area includes: determination of requirements and priorities for, and the employment of, Army forces strategy formation; mid-range, long-range, and regional strategy application; arms control, negotiation, and disarmament; national security affairs; joint service matters; net assessment; politico-military affairs; force mobilization and demobilization; force planning, programming structuring, development, analysis and management; operational readiness; overall roles and missions; collective security; individual and unit training; psychological operations; unconventional warfare; counterterrorism; operations security; signal security; military aspects of space and sea; special plans; table of equipment development and approval; electronic warfare; nuclear and chemical matters; civil affairs; military support of civil defense; civil disturbance; domestic actions; audiovisual activities; command and control; automation and communications programs and activities; management of the program for law enforcement, correction and crime prevention for military members of the Army; and physical security.

**Personnel** This area includes: management of military and civilian personnel for overall integrated support of the Army, including policies and programs for manpower utilization standards, allocation and documentation, career development, equal opportunity, leadership, alcohol and drug abuse control, welfare and morale, promotion, retention, and separation; military compensation, transportation, and travel entitlements; repatriation plans and operations; the personnel aspects of military construction and housing management; and research and development related to training personnel, manpower systems, and human factors.

**Reserve Components** This area includes: management of individual and unit readiness and mobilization for Reserve Components, comprised of the

Army National Guard and the U.S. Army Reserve.

**Intelligence** This area includes: management of Army intelligence and counterintelligence activities, personnel, equipment, systems, and organizations; Army cryptology, topography, and meteorology; coordination of Army requirements for mapping, charting, and geodesy; and Army industrial security.

**Management-Comptrollership** This area includes: review and analysis of Army programs and major Army commands; management information systems in the financial area, progress and statistical reporting, and reports control; financial management, budgeting, finance and accounting, cost analysis, economic analysis, military pay and allowances, resource management, and productivity and value improvement; regulatory policies and programs pertaining to the overall management of the Army; and legislative policies and programs pertaining to appropriation acts affecting the Army.

**Research, Development, and Materiel Acquisition** This area includes: management of Army research, development and materiel acquisition; planning, programming, budgeting and execution for the acquisition of materiel obtained by the procurement appropriations for the Army; materiel life cycle management from concept phase through acquisition; and international acquisition programs.

**Information Management** This area includes: automation, communications, audiovisual, records management, publications, and information management.

**Logistics** This area includes: management of Department of the Army logistical activities for the movement and maintenance of forces; logistical planning and support of Army and joint service operations; materiel and supply management and maintenance; transportation; and Army interservice supply operations.

**Engineering** This area includes: management of Army engineering,

construction, installations, family housing, real estate, facilities requirements and stationing, and real property maintenance activities; environmental preservation and improvement activities; applicable research and development activities for engineer missions to include environmental sciences; Army topographic and military geographic information activities; and engineer aspects of Army strategic and operational plans.

**Civil Functions** Civil functions of the Department of the Army include the Civil Works Program, the administration of Arlington and Soldiers' Home National Cemeteries, and other related matters. The Army's Civil Works Program, a responsibility of the Corps of Engineers under the direction and supervision of the Secretary of the Army, dates back to 1824 and is the Nation's major Federal water resources development activity and involves engineering works such as major dams, reservoirs, levees, harbors, waterways, locks, and many other types of structures. These works provide flood protection for cities and major river valleys, reduce the cost of transportation, supply water for municipal and industrial use, generate hydroelectric power, provide recreational opportunities for vast numbers of people, regulate the rivers for many purposes including the improvement of water quality, protect the shores of oceans and lakes, and provide other types of benefits. Planning assistance is also provided to States and other non-Federal entities for the comprehensive management of water resources, including pollution abatement works. In addition, through the Civil Works Program the Federal Government protects the navigable waters and wetlands of the United States under legislation empowering the Secretary of the Army to prohibit activities that would reduce their value to the Nation.

**Medical** This area includes: management of health services for the Army and, as directed for other services, agencies, and organizations; health standards for Army personnel; health

professional education and training; career management authority over commissioned and warrant officer personnel of the Army Medical Department; medical research, materiel development, testing and evaluation; policies concerning health aspects of Army environmental programs and prevention of disease; and planning, programming, and budgeting for Army-wide health services.

**Inspection** This area includes: management of inquiries, inspections, and reports on matters affecting the performance of mission and the state of discipline, efficiency, economy, and morale of the Department of the Army.

**Religious** This area includes: management of religious and moral leadership and chaplain support activities Armywide; religious ministrations, religious education, pastoral care, and counseling for Army military personnel; liaison with the ecclesiastical agencies; chapel construction requirements and design approval; and career management of clergymen serving in the Chaplains Branch.

**Legal** This area includes: legal advisory services provided for all military personnel and agencies of the Army; review and final action as designee of the Secretary of the Army on complaints of wrongs by service personnel submitted under the Uniform Code of Military Justice; administration of military justice and civil law matters pertaining to the Army; administration of Army claims and legal assistance services; operation of the legal system for appellate review of court-martial records as provided by the Uniform Code of Military Justice; general court-martial records custodianship; records administration for proceedings of inquiry and military commissions; liaison service with the Department of Justice and other Federal and State agencies on matters connected with litigation and legal proceedings concerning the Army; and career management of Judge Advocate General's Corps officers.

**Public Affairs** This area includes media relations, command information, and

community relations services, as well as preparation of information plans and programs in support of Army basic plans and programs.

**History** This area includes: advisory and coordination service provided on

historical matters, including historical properties; formulation and execution of the Army Historical Program; and preparation and publication of histories required by the Army.

## Major Army Commands

### **United States Army Forces Command**

The Commanding General, United States Army Forces Command, commands all assigned active Army forces in the continental United States and the Continental United States Armies, and assigned United States Army Reserve Troop Program Units in the continental United States and Puerto Rico. The Commanding General also commands those subordinate commands, installations, and activities assigned by Headquarters, Department of the Army, and, as directed, provides administrative and logistical support through subordinate installation commanders to other Department of the Army, Department of Defense, or other Government agencies. The Commanding General also serves as the Commander in Chief, Forces Command, a specified command, and as the Commander in Chief, Army Forces Atlantic Command, the Army component of the United States Atlantic Command, a unified command.

The Commanding General of each of the Continental United States Armies has the primary mission, under the Commanding General, United States Army Forces Command, to command the United States Army Reserve, plan for mobilization, coordinate domestic emergencies, and exercise training supervision over the Army National Guard.

For further information, call 404-464-5607.

**United States Army Training and Doctrine Command** The Commanding General, United States Army Training and Doctrine Command, prepares the Army for war, acts as the architect for the future, and ensures the Command's

capability to execute its mission. The Commanding General accomplishes that duty through six related mission domains—doctrine, force design, materiel requirements, leader development, training, and mission support. Responsibilities include conducting all concept and doctrine development not assigned by Headquarters, Department of the Army (HQDA) to other commands and agencies and integrating the Army's total doctrine development; conducting all combat developments not assigned by HQDA to other commands and agencies and, as the Army's principal combat developer, guiding, coordinating, and integrating the Army's total combat development effort; and developing, maintaining, and supervising the training system by which the total Army trains to fight.

The Commanding General commands installations and activities as assigned by HQDA; and, as directed, provides administrative and logistical support through assigned installation commanders to elements and agencies of the Department of the Army, the Department of Defense, or other Federal agencies that are tenants or satellites of the installation.

For further information, call 804-727-4465.

### **United States Army Materiel Command**

The Commanding General, United States Army Materiel Command, develops and provides materiel and related services to the Army, to Army elements of unified commands and specified commands, to Department of Defense agencies, and to other United States and foreign agencies as directed. Principal missions include equipping and sustaining a trained, ready

Army; providing equipment and services to other nations through the security assistance program; developing and acquiring nonmajor systems and equipment; providing development and acquisition support to program managers; defining, developing, and acquiring superior technologies; maintaining the mobilization capabilities necessary to support the Army in emergencies; and improving productivity and quality of life.

For further information, call 703-617-9625.

**United States Army Intelligence and Security Command** The Commanding General, United States Army Intelligence and Security Command, is responsible for worldwide support of the Army at echelons above corps through electronic warfare, intelligence collection, counterintelligence, and operations security.

For further information, call 703-706-1232.

**United States Army Medical Command** The Commanding General, United States Army Medical Command, performs health services for the Army within the United States and, as directed, for other governmental agencies and activities. Responsibilities include command of the Army hospital system within the United States and other organizations, units, and facilities as may be directed; medical professional education for Army personnel; health promotion and wellness for all beneficiaries; medical research and development; and development of medical doctrine, concepts, organizations, materiel requirements, and systems in support of the Army.

For further information, call 210-221-6313.

**United States Army Criminal Investigation Command** The Commanding General, United States Army Criminal Investigation Command, centrally commands and controls worldwide Army investigation of serious crime, provides the full range of investigative support to all Army elements, conducts sensitive and special interest investigations, and provides

personal security for selected Army and DOD officials. To support these missions, the Commanding General operates a forensic laboratory system and a crime records center. The investigative mission inherently includes devising investigative standards, procedures, and doctrinal policies; special agent accreditation/certification; collection/analysis of criminal intelligence; assisting the legal community (and the Department of Justice) in fraud-related actions; and operating a polygraph program.

For further information, call 703-756-1232.

**Military Traffic Management Command** The Commanding General, Military Traffic Management Command, is the Executive Director for military traffic management, land transportation, and common-user ocean terminal service within the continental United States, and for worldwide traffic management of the Department of Defense personal property moving and storage program. The Commanding General provides transportation engineering services and support to all Department of Defense components and administers Department of Defense activities pertaining to Highways for National Defense and Railroads for National Defense.

For further information, call 703-681-6242.

**United States Army Military District of Washington** The Commanding General, United States Army Military District of Washington, commands units, activities, and installations in the National Capital area and elsewhere as may be assigned by Headquarters, Department of the Army (HQDA); provides base operation and other support to the Department of the Army, Department of Defense, or other Government activities that are tenants of or are located on their installations for such support; plans for and executes those missions peculiar to the needs of the seat of government as assigned by HQDA; and provides an organized and responsive defense of designated Department of Defense facilities.

For further information, call 202-685-3217.

**United States Army Corps of Engineers**

The Commanding General, United States Army Corps of Engineers, serves as the Army's Real Property Manager, performing the full cycle of real property activities (requirements, programming, acquisition, operation, maintenance, and disposal); manages and executes engineering, construction, and real estate programs for the Army and the United States Air Force; and performs research and development in support of these programs. The Commanding General manages and executes civil works programs, including research and development, planning, design, construction, operation and maintenance, and real estate activities related to rivers, harbors, and waterways; administers laws for protection and preservation of navigable waters and related resources such as wetlands; and assists in recovery from natural disasters.

For further information, call 202-761-0660.

**Army Components of Combatant Commands** The missions of the commanding generals of the Army

components of combatant commands are set forth in directives of the Department of Defense. The Army components of combatant commands are major commands of the Department of the Army and consist of such subordinate commands, units, activities, and installations as may be assigned to them by Headquarters, Department of the Army. In certain combatant command areas—such as United States Atlantic Command—where the Army does not have a separate, single, and distinct component headquarters or commander, a designated Army commander in the area will be responsible for certain Army "component" functions that must be performed at his location.

COMMANDS:

- United States Army Europe. Phone, 011-49-6221-57-8831.
- United States Army Japan. Phone, 011-81-0462-51-1520.
- Eighth United States Army (Pentagon Korean Liaison Office). Phone, 703-694-3475.
- United States Army Western Command. Phone, 808-471-7471.
- United States Army Special Operations Command. Phone, 919-432-7587.

**United States Military Academy**

*West Point, NY 10996*

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 Commandant of Cadets  
 Dean of the Academic Board

LT. GEN. DANIEL W. CHRISTMAN  
 BRIG. GEN. ROBERT J. ST. ONGE, JR.  
 BRIG. GEN. FLETCHER M. LAMKIN

The United States Military Academy is located at West Point, NY. The course is of 4 years' duration, during which the cadets receive, besides a general education, theoretical and practical

training as junior officers. Cadets who complete the course satisfactorily receive the degree of Bachelor of Science and a commission as second lieutenant in the Army.

For further general information concerning the United States Military Academy, contact the Public Affairs Office, United States Military Academy, West Point, NY 10996. Phone, 914-938-4261. For information about Military Academy admission criteria and policies, contact the Office of the Registrar, United States Military Academy, West Point, NY 10996.

## Sources of Information

**Arlington and Soldiers' Home National Cemeteries** For information write to the Superintendent, Arlington National Cemetery, Arlington, VA 22211-5003. Phone, 703-695-3175.

**Army Historical Program** For information concerning the Army Historical Program, write to the U.S. Army Center of Military History, HQDA (DAMH), Franklin Court Building, 1099 14th Street NW., Washington, DC 20005-3402. Phone, 202-761-5400. Information on Army historical publications, archival and artifact resources, unit history, and other areas of public interest is available electronically through the Internet, at <http://www.army.mil/cmh-pg/>.

**Civilian Employment** Employment inquiries and applications should be directed to the following: (1) For employment in the Washington, DC, metropolitan area—Personnel and Employment Service—Washington, Room 3D727, The Pentagon, Washington, DC 20310-6800 (phone, 703-695-3383); (2) For employment outside the Washington, DC, metropolitan area—address or apply directly to the Army installation where employment is desired, Attn: Civilian Personnel Office; (3) For employment overseas—U.S. Army Civilian Personnel Center, Attn: PECC-CSS, Hoffman II Building, 200 Stovall Street, Alexandria, VA 22332-0300 (phone, 703-325-8712).

**Contracts** Contract procurement policies and procedures are the responsibility of the Deputy for Procurement, Office of the Assistant Secretary of the Army (Research, Development and Acquisition), Room 2E661, The Pentagon, Washington, DC 20310-0103. Phone, 703-695-2488.

**Environment** Contact the Public Affairs Office, Office of the Chief of Engineers, Washington, DC 20314-1000, phone, 202-272-0010; or the nearest Corps of Engineers Division or District Office located in most major cities throughout the United States.

### Films, Videotapes, and Videodiscs

Requests for loan of Army-produced films, videotapes, and videodiscs should be addressed to the Visual Information Support Centers of Army installations. Army productions are available for sale from the National Audiovisual Center (NAC), Washington, DC 20409-3701. Department of the Army pamphlet 25-90, *Visual Information Products Catalog*, lists the products that have been cleared for public release.

**Freedom of Information and Privacy Act Requests** Requests should be addressed to the Information Management Officer of the Army installation or activity responsible for the requested information. If it is uncertain which Army activity has the information, requests may be submitted to the Army Freedom of Information and Privacy Act Division, Information Systems Command-Pentagon, Attn: ASQNS-OP-F, Room 1146, 2461 Eisenhower Avenue, Alexandria, VA 22331-0301. Phone, 703-325-6163.

### Military Traffic Management Command

Information concerning military transportation news and issues is available electronically through the Internet, at <http://mtmc.army.mil/>.

### Public Affairs and Community Relations

For official Army information and community relations, contact the Office of the Chief of Public Affairs, Department of the Army, Washington, DC 20310-1508. Phone, 703-694-0741. During nonoffice hours, call 202-695-0441.

**Publications** Requests should be addressed to the Information Management Officer of the Army activity that publishes the requested publication. Official publications published by Headquarters, Department of the Army, are available from the National Technical Information Service, Department of Commerce, Attn: Order Preprocessing Section, 5285 Port Royal Road, Springfield, VA 22161-2171. Phone, 703-487-4600. If it is uncertain which Army activity published the publication, requests should be

addressed to the Publishing Division, U.S. Army Publications and Printing Command, Room 1050, 2461 Eisenhower Avenue, Alexandria, VA 22331-0301. Phone, 202-325-6292.

**Reading Rooms** The Pentagon Library is located in Room 1A518, The Pentagon, Washington, DC 20310-6000. Phone, 703-697-4301. The Discharge Review/Correction Boards Reading Room is located in Room 2E165, The Pentagon, Washington, DC 20319-1803. Phone, 703-695-3973. The Army Freedom of Information Act Reading Room is located in Room 1146, 2461 Eisenhower Avenue, Alexandria, VA 22331-0301. Phone, 703-325-6163.

**Research** Industry may obtain information on long-range research and development plans concerning future materiel requirements and objectives from the Commander, U.S. Army Materiel Command, Attn: AMCPA, 5001 Eisenhower Ave., Alexandria, VA 22333-0001. Phone, 703-274-8010.

**Small Business Activities** Aids to assist small businesses in obtaining defense procurement contracts are available through the Office of Small and Disadvantaged Business Utilization, Office of the Secretary of the Army, Room 2A712, The Pentagon, Washington, DC 20310-0106. Phone, 703-695-9800.

**Speakers** Civilian organizations desiring an Army speaker may contact a nearby Army installation or write or call the Community Relations Division, Office of the Chief of Public Affairs, Department of the Army, Washington, DC 20310-1508. Phone, 703-697-5720. Requests for Army Reserve speakers may be addressed to HQDA (DAAR-PA), Washington, DC 20310-2423, or the local Army Reserve Center.

Organizations in the Washington, DC, area desiring chaplain speakers may contact the Chief of Chaplains, Department of the Army, Washington, DC 20310-2700. Phone, 703-693-2361. Information on speakers may be obtained by contacting the Public Affairs Office, Office of the Chief of Engineers, Washington, DC 20314, or the nearest

Corps of Engineer Division or District Office.

### **Military Career and Training Opportunities**

Information on all phases of Army enlistments and specialized training are available by writing the United States Army Recruiting Command, Fort Sheridan, IL 60037. Phone, 312-926-3322.

**Army Health Professions** For information concerning career opportunities in Army Health Professions, write to HQDA (SGPS-PD), Skyline No. 5, 5100 Leesburg Pike, Falls Church, VA 22041-3258. Phone, 703-756-8114.

**Army ROTC** The Army Reserve Officers' Training Corps is an educational program designed to develop college-educated officers for the Active Army, the Army National Guard, and the Army Reserve. For information, write or contact the Professor of Military Science at the nearest college or university offering the program, or the Army ROTC Regional Headquarters in your area.

**Army National Guard** For information concerning individual training opportunities in the National Guard, contact the Army National Guard, ARO-OAC-ME, Edgewood, MD 21010-5420. Phone, 301-671-4789.

**Chaplains Corps** For information concerning career opportunities as a chaplain, write to the Office, Chief of Chaplains, HQDA (DACH-PER), Washington, DC 20310-2700. Phone, 703-693-2361.

**Commissioning Opportunities for Women** All commissioning sources available to men are available to women.

**Judge Advocate General's Corps** For information concerning career opportunities as a lawyer, military and civilian, write to the Personnel, Plans, and Training Office, Office of the Judge Advocate General, Department of the Army, HQDA (DAJA-PT), Washington, DC 20310-2200. Phone, 703-695-1353.

**Officer Candidate Schools** Members of the Active Army and Reserve Components may attend the 14-week course at Fort Benning, GA.

**United States Military Academy** For information write to the Director of Admissions, United States Military Academy, West Point, NY 10996. Phone, 914-938-4041.

For further information concerning the Department of the Army, contact the Office of the Chief of Public Affairs, Headquarters, Department of the Army, Washington, DC 20310-1508. Phone, 703-694-0741.