

## DEPARTMENT OF LABOR

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### SECRETARY OF LABOR

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Associate Solicitor, Occupational Safety and Health	JOSEPH M. WOODWARD
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Associate Solicitor, Plan Benefits Security	MARC I. MACHIZ
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Director, Administrative Management and Technology Team	JOAN RIND
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Deputy Administrator	JOHN R. FRASER
Deputy Assistant Secretary for Federal Contract Compliance Programs	SHIRLEY J. WILCHER
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Director, Policy	JOHN MORAN
Director, Administrative Programs	DAVID C. ZEIGLER
Director, Federal/State Operations	PAULA WHITE
Director, Technical Support	STEVEN F. WITT
Director, Compliance Programs	JOHN MILES
Director, Health Standards Programs	ADAM FINKEL
Director, Safety Standards Programs	THOMAS SEYMOUR
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Director, Quality and Information Management	(VACANCY)
Associate Commissioner for Employment and Unemployment Statistics	(VACANCY)
Deputy Associate Commissioner for Employment and Unemployment Statistics	(VACANCY)
Director, Office of Employment Research and Program Development	MARILYN E. MANSER
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Assistant Commissioner for Current Employment Analysis	PHILLIP L. RONES
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Deputy Associate Commissioner for Prices and Living Conditions	(VACANCY)
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Assistant Commissioner for Industrial Prices and Price Indexes	JOHN M. GALVIN
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Deputy Associate Commissioner for Compensation and Working Conditions	(VACANCY)
Assistant Commissioner for Safety, Health, and Working Conditions	(VACANCY)
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Associate Commissioner for Research and Evaluation	(VACANCY)
Assistant Commissioner for Survey Methods Research	CATHRYN S. DIPPO
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Director, Office of Assessments	RICHARD G. HIGH, JR.
Director of Administration and Management	RICHARD L. BRECHBIEL
Director of Program Policy Evaluation	GEORGE M. FESAK, JR.
Director, Office of Information and Public Affairs	WAYNE E. VENEMAN
Chief, Office of Congressional and Legislative Affairs	(VACANCY)
Legislative Affairs Specialist	SYLVIA MILANESE

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*The purpose of the Department of Labor is to foster, promote, and develop the welfare of the wage earners of the United States, to improve their working conditions, and to advance their opportunities for profitable employment. In carrying out this mission, the Department administers a variety of Federal labor laws guaranteeing workers' rights to safe and healthful working conditions, a minimum hourly wage and overtime pay, freedom from employment discrimination, unemployment insurance, and workers' compensation. The Department also protects workers' pension rights; provides for job training programs; helps workers find jobs; works to strengthen free collective bargaining; and keeps track of changes in employment, prices, and other national economic measurements. As the Department seeks to assist all Americans who need and want to work, special efforts are made to meet the unique job market problems of older workers, youths, minority group members, women, the handicapped, and other groups.*

The Department of Labor (DOL), the ninth executive department, was created by act of March 4, 1913 (29 U.S.C. 551). A Bureau of Labor was first created by Congress in 1884 under the Interior Department. The Bureau of Labor later became independent as a Department of Labor without executive rank. It again returned to bureau status in the Department of Commerce and Labor, which was created by act of February 14, 1903 (15 U.S.C. 1501).

**Office of the Secretary of Labor**

**Secretary** The Secretary is the head of the Department of Labor and the principal adviser to the President on the development and execution of policies and the administration and enforcement of laws relating to wage earners, their working conditions, and their employment opportunities. The Office of the Secretary includes the Offices of Deputy Secretary, Inspector General, the

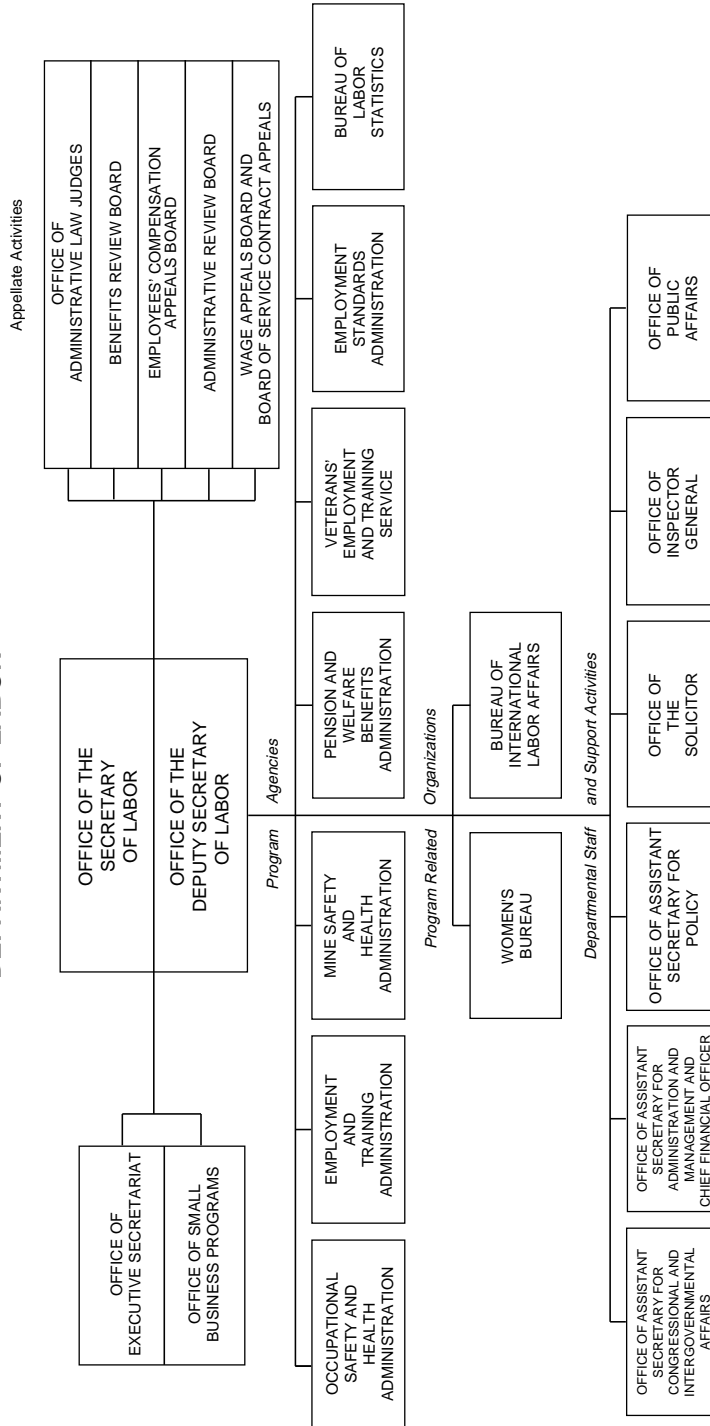
Assistant Secretaries, and the Solicitor of Labor. Other offices whose public purposes are widely applied are detailed below and on the following pages.

**Office of the Deputy Secretary of Labor**

**Deputy Secretary** The Deputy Secretary of Labor is the principal adviser to the Secretary and serves as Acting Secretary in the Secretary's absence.

**Employees' Compensation Appeals Board** The Employees' Compensation Appeals Board consists of three members and three alternate members appointed by the Secretary of Labor, one of whom is designated as Chairman. The function of the Board is to consider and decide appeals from final decisions in cases arising under the Federal Employees' Compensation Act (5 U.S.C. 8101). The

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decisions of the Board are final and not subject to court review.

For further information, call 202-208-1900.

**Administrative Review Board** The Administrative Review Board issues final agency decisions on cases arising in review or appeal of decisions or recommended decisions of the Administrator for the Wage and Hour Division, the Employment Standards Administration, or the Office of

Administrative Law Judges under a broad range of Federal labor laws.

For further information, contact the Executive Director, Administrative Review Board. Phone, 202-219-4728. Fax, 202-219-9315.

**Women's Bureau** The Women's Bureau is responsible for formulating standards and policies that promote the welfare of wage earning women, improve their working conditions, increase their efficiency, and advance their opportunities for profitable employment.

For further information, call 202-219-6611.

**Regional Offices—Women's Bureau**

Address (Areas Served)	Administrator
Atlanta, GA (Suite 7T95, 61 Forsyth St. SW., 30303) (AL, FL, GA, KY, MS, NC, SC, TN) ...	Delores L. Crockett
Boston, MA (Rm. E-270, JFK Federal Bldg., 02203) (CT, MA, ME, NH, RI, VT) .....	Jacqueline Cooke
Chicago, IL (230 S. Dearborn St., 60604) (IL, IN, MI, OH, WI) .....	Delores L. Crockett, <i>Acting</i>
Dallas, TX (525 Griffin St., 75202) (AR, LA, NM, OK, TX) .....	Delores L. Crockett, <i>Acting</i>
Denver, CO (Suite 905, 1801 California St., 80202-2614) (CO, MT, ND, SD, UT, WY) .....	Oleta Crain
Kansas City, MO (Suite 1230, 1100 Main St., 64105) (IA, KS, MO, NE) .....	Rose A. Kemp
New York, NY (201 Varick St., 10014) (NJ, NY) .....	Mary Murphree
Philadelphia, PA (3535 Market St., 19104) (DC, DE, MD, PA, PR, VA, VI, WV) .....	Cornelia Moore
San Francisco, CA (71 Stevenson St., 94105) (AZ, CA, HI, NV) .....	(Vacancy)
Seattle, WA (1111 3d Ave., 98101) (AK, ID, OR, WA) .....	Karen Furia

**Office of Small Business Programs** This office, reporting to the Deputy Secretary of Labor, administers the Department's responsibility to ensure procurement opportunities for small, small disadvantaged, and women-owned small businesses; serves as the Department's central referral point for small-business regulatory compliance information and questions; manages the Department's minority colleges and universities program; and provides management oversight and guidance for the Department's advisory committees and other similar committees and agreements to assure compliance with applicable statutes and related requirements.

For further information, call 202-219-9148.

**Office of Administrative Law Judges** Administrative law judges preside over formal hearings to determine violations of minimum wage requirements, overtime payments, compensation benefits, employee discrimination, grant performance, alien certification, employee protection, and health and safety regulations set forth under numerous statutes, Executive orders, and

regulations. With few exceptions, hearings are required to be conducted in accordance with the Administrative Procedure Act (5 U.S.C. note prec. 551).

For further information, contact the Office of the Chief Administrative Law Judge. Phone, 202-565-5330.

**Benefits Review** The Benefits Review Board is a five-member quasi-judicial body with exclusive jurisdiction to consider and decide appeals raising substantial questions of law or fact from decisions of Administrative Law Judges with respect to cases arising under the Longshoremen's and Harbor Workers' Compensation Act (33 U.S.C. 901) and its extensions and the Black Lung Benefits Act of 1972 (30 U.S.C. 801). The Board exercises the same review authority that the United States District Courts formerly held in these areas of the law prior to the 1972 amendments to both acts.

For further information, contact the Administrative Officer. Phone, 202-565-7500.

**Wage Appeals/Service Contract Appeals** The Wage Appeals Board and the Board of Service Contract Appeals act on

behalf of the Secretary of Labor in deciding appeals on questions of law and fact, taken in the discretion of the Boards from wage determinations issued under the Davis-Bacon Act (and its related Federal construction contract prevailing wage statutes) and the McNamara-O'Hara Service Contract Act; debarments under the Department's regulations (29 CFR, Part 5), which implement Reorganization Plan No. 14 of 1950 (5 U.S.C. app.), effective May 24, 1950, and debarments under the Department's regulations (29 CFR, Part 4), which implement the Service Contract Act; under the Department's regulations, disputes concerning the payment of prevailing wage rates or proper classifications that involve significant sums of money, large groups of employees, or novel or unusual situations; questions relating to coverage of the various acts; and recommendations by Federal agencies for appropriate adjustments of liquidated damages that are assessed under the Contract Work Hours and Safety Standards Act.

For further information, contact the Executive Secretary. Phone, 202-219-9039.

**The Solicitor of Labor**

The Office of the Solicitor (SOL) provides the Secretary of Labor and departmental officials with the legal services required to accomplish the mission of the Department of Labor and

the priority goals established by the Secretary. Through attorney staff in Washington and 15 field offices, the Solicitor directs a broad-scale litigation effort in the Federal courts pertaining to the statutes administered by the Department, including institution and prosecution of Civil Court actions under the Fair Labor Standards Act, the Employment Retirement Income Security Act of 1971, and the Migrant Seasonal Agricultural Worker Protection Act. The attorney staff also represents the Department in hearings under various laws including the Occupational Safety and Health Act of 1970, the Black Lung Benefits Reform Act, Federal Mine Safety and Health Act of 1977, and various Government contract labor standards laws. Appellate litigation is conducted by attorneys in the national headquarters, and trial litigation is carried out by attorneys under the direction of regional solicitors.

The Solicitor of Labor also coordinates the Department's legislative program; prepares testimony and reports on proposed legislation; provides legal advice to interagency groups responsible for U.S. trade matters; participates in international organizations including the International Labor Organization; and reviews rules, orders, and regulations.

For further information, contact the Office of Administration, Management and Litigation Support, Office of the Solicitor, Department of Labor, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202-219-6863.

**Regional Offices—Office of the Solicitor**  
(RS: Regional Solicitor; ARS: Associate Regional Solicitor)

Region	Address	Solicitor
Atlanta, GA (AL, FL, GA, KY, MS, NC, SC, TN).	Rm. 7T10, 61 Forsyth St. SW., 30303	Jaylynn K. Fortney (RS)
Branch Offices .....	Suite 150, 100 Centerview Dr., Birmingham, AL 35216	Cynthia W. Brown (ARS)
.....	2002 Richard Jones Rd., Nashville, TN 37215	Ralph D. York (ARS)
Boston, MA (CT, ME, MA, NH, RI, VT) ...	One Congress St., 02114	Frank V. McDermott (RS)
Chicago, IL (IL, IN, MI, MN, OH, WI) .....	230 S. Dearborn St., 60604	Richard J. Fiore (RS)
Branch Office .....	1240 E. 9th St., Cleveland, OH 44199	Benjamin Chinni (ARS)
Dallas, TX (AR, LA, NM, OK, TX) .....	525 S. Griffin St., 75202	James E. White (RS)
Kansas City, MO (CO, IA, KS, MO, MT, NE, ND, SD, UT, WY).	Suite 1210, 1100 Main St., 64105	Tedrick A. Housh, Jr. (RS)
Branch Office .....	Suite 1600, 1999 Broadway, Denver, CO 80202-5716	Ann M. Noble (ARS)
New York, NY (NJ, NY, PR, VI) .....	201 Varick St., 10014	Patricia M. Rodenhausen (RS)
Philadelphia, PA (DE, DC, MD, PA, VA, WV).	Rm. 14480, 3535 Market St., 19104	Deborah Pierce-Shields (RS)
Branch Office .....	Rm. 516, 4015 Wilson Blvd., Arlington, VA 22203	Ronald E. Gurka (ARS)

**Regional Offices—Office of the Solicitor—Continued**  
(RS: Regional Solicitor; ARS: Associate Regional Solicitor)

Region	Address	Solicitor
San Francisco, CA (AK, AZ, CA, HI, ID, NV, OR, WA).	Suite 1110, 71 Stevenson St., 94105	Daniel W. Teehan (RS)
Branch Offices .....	300 N. Los Angeles St., Los Angeles, CA 90012	John C. Nangle (ARS)
.....	1111 3d Ave., Seattle, WA 98101	Rochelle Kleinberg (ARS)

**International Affairs**

The Bureau of International Labor Affairs (ILAB) carries out the Department's international responsibilities under the direction of the Deputy Under Secretary for International Affairs; assists in formulating international economic, social, trade, and immigration policies affecting American workers, with a view to maximizing higher wage and higher value U.S. jobs derived from global economic integration; gathers and disseminates information on child labor practices worldwide; promotes respect for international labor standards to protect the economic and physical well-being of workers in the United States and around the world; gathers and disseminates information on foreign labor markets and programs so that U.S. employment policy formulation might benefit from international experiences; disseminates information on the implementation of the North American Agreement on Labor Cooperation, the

labor side agreement to the North American Free Trade Agreement; carries out overseas technical assistance projects; assists in the administration of U.S. labor attache programs at embassies abroad; participates in the development of the Department's immigration policy; and conducts research on the labor market consequences of immigration proposals and legislation.

The Bureau represents the United States on delegations to multilateral and bilateral trade negotiations and on such international bodies as the General Agreement on Tariffs and Trade, the International Labor Organization, the Organization for Economic Cooperation and Development, and other United Nations organizations. In addition, it provides counsel and support for the President's Committee on the International Labor Organization, a Federal advisory committee established to promote continued reform and progress in that organization.

**Employment and Training Administration**

The Employment and Training Administration, through a variety of programs, fulfills responsibilities assigned to the Secretary of Labor that relate to employment services, job training, and unemployment insurance. Component offices and services of the Administration administer a Federal-State employment security system; fund and oversee programs to provide work experience and training for groups having difficulty entering or returning to the work force; formulate and promote apprenticeship standards and programs; and conduct continuing programs of research, development, and evaluation.

The Assistant Secretary for Employment and Training directs the administration of agency programs and is responsible for ensuring that programs funded through the agency are free from unlawful discrimination, fraud, and abuse, and that they comply with constitutional, statutory, and regulatory provisions. It is the policy of the Administration to promote equal opportunity, affirmative action, and integrity in programs to which the Administration extends financial assistance.

The Administration has five major components that cover employment security, job training, planning and

policy development, financial and administrative management, and regional management.

**Federal Unemployment Insurance**

**Service** The Federal-State Unemployment Compensation Program, under provisions of the Social Security Act of 1935 (42 U.S.C. 1305), is the basic program of income support for the Nation's unemployed workers. With limited Federal intervention, unemployment insurance benefits are payable under laws of individual States. The Federal Unemployment Insurance Service provides leadership and policy guidance to State employment security agencies for the development, improvement, and operation of the Federal-State unemployment insurance system and of related wage-loss, worker dislocation, and adjustment assistance compensation programs, including to ex-service personnel and Federal civilian workers, and supplemental or extended benefits programs.

The Service reviews State unemployment insurance laws and their administration by the States to determine whether they are in conformity with Federal requirements; supervises the development of programs and methods for benefit, adjudication, appeals, tax collection, and trust fund management activities implemented by the State agencies; oversees the actuarial soundness of the level and relationship of State expenditures, revenues, and reserves, and of Federal appropriations for payment of benefits; and is implementing a comprehensive system to help ensure continuous improvement in the performance of unemployment insurance operations.

The Service also provides national leadership and direction in implementing its responsibilities under trade adjustment assistance, airline deregulation, and disaster unemployment assistance legislation.

For further information, call 202-219-7831.

**United States Employment Service** The Service, under the provisions of the Wagner-Peyser Act (29 U.S.C. 49 *et seq.*), provides assistance to States in establishing and maintaining a system of

local public employment offices in the States and territories and interstate clearance of Labor. The State public employment service is responsible for providing unemployed individuals and other jobseekers with job placement, and other employment services and for providing employers with recruitment services and referrals of job-seeking applicants.

The Service, through the State public employment service system, also provides subsidiary services which include:

- certifying aliens who seek to enter the United States for permanent employment as immigrants or as temporary workers;
- providing specialized recruitment assistance to employers;
- determining classifications of labor surplus area annually and for exceptional circumstance petitions;
- providing labor surplus area information to the general public and to other Federal or State agencies to meet various program responsibilities;
- disseminating labor market information;
- providing individuals with guidance, counseling, testing referral, and job opportunities;
- reviewing rural industrialization loan and grant certification applications under the Rural Development Act of 1972 (7 U.S.C. 1921);
- distributing airline job opening information for rehiring under the Airline Deregulation Act (49 U.S.C. app. 1301);
- providing supportive services to employers and applicants through the Federal bonding program; and
- providing reemployment services to dislocated workers.

For further information, call 202-219-0157.

**Office of Work-Based Learning** The Office administers activities under several Federal laws regarding worker training and retraining. These include the dislocated worker program under the Economic Dislocation and Worker Adjustment Assistance Act (EDWAA) (Title III of the Job Training Partnership Act (JTPA); Federal activities under the Worker Adjustment and Retraining

Notification Act (WARN); and the Trade Adjustment Assistance Program under the Trade Act. In addition, the Office carries out research and demonstration programs.

For further information, call 202-219-0540.

**Office of Worker Retraining and Adjustment Programs** The Office performs dislocated worker programs functions under the Economic Dislocation and Worker Adjustment Assistance Act (Title III of JTPA), and Federal activities under the Worker Adjustment and Retraining Notification Act.

For further information, call 202-219-0525.

**Office of Trade Adjustment Assistance** The Office administers the Trade Adjustment Assistance (TAA) program provisions of the Trade Act of 1974, as amended (19 U.S.C. 2101 *et seq.*), through agreements with the States. The program provides reemployment services such as training, job search and relocation allowances, and weekly cash payments to U.S. workers who are separated from employment because of foreign imports.

The Office receives petitions for adjustment assistance from either adversely affected workers, a duly recognized union, or an authorized representative of the workers and conducts factfinding investigations to develop necessary data on which certification determinations can be based. Determinations may involve approval, denial, or termination of worker groups' eligibility for trade adjustment assistance benefits.

The Office administers the North American Free Trade Agreement—Transitional Adjustment Assistance (NAFTA-TAA) program to help workers who become dislocated as a result of increased trade with Mexico or Canada after January 1, 1994, when NAFTA went into effect. The program emphasizes a comprehensive, timely array of retraining and reemployment services, including both rapid response and basic readjustment services. Similar to TAA, the NAFTA-TAA program provides training, job search and

relocation allowances, and income support while in training.

The Office develops policies and prepares program directives to regional offices and State agencies on the administration and funding of reemployment services, and develops and maintains a system for allocating funds to those offices and agencies for reemployment services. It also directs and conducts industry studies of the number of workers in a domestic industry likely to be certified as eligible for adjustment assistance and of the extent to which existing training and employment programs may facilitate the workers' adjustment to import competition when an industry petitions the Federal Government that it is being injured because of import competition.

For further information, call 202-219-0555.

**Office of One-Stop/Labor Market Information (LMI)** The Department's multi-year investments in the One-Stop Career Centers System, including America's Labor Market Information System, are designed to transform a fragmented array of employment and training programs into an integrated service delivery system. One-Stop Career Centers offer a number of service or business lines to adult customers of the employment and training system, including labor exchange services, income maintenance, job search assistance, individual intensive services, training, and labor market information.

Fifty-four States and jurisdictions have received one-stop planning or implementation grants. With these funds, the States and their local partners make strategic investments in infrastructure (including technology, movement to client-server systems, addition of Internet connections, cross-training of staff, creation of public access resource rooms and other media-assisted self-service mechanisms) while integrating employment and training programs into an effective and flexible system for the provision of customer services.

One-stop also supports the development of products, services, and hardware, software, and communications infrastructure associated with an

improved labor market information program. Resources are devoted to the development and delivery of a set of core products and services in each State; ongoing research and development to improve the quality of labor market information available to job seekers and employers, including consumer reports; and maintenance and expansion of a nationwide electronic exchange system which includes job openings and resumes.

For further information, call 202-219-8854.

#### **Bureau of Apprenticeship and Training**

The National Apprenticeship Act (29 U.S.C. 50) was passed in 1937 to enable the Department of Labor to formulate and promote the furtherance of labor standards necessary to safeguard the welfare of apprentices and cooperate with the States in the promotion of such standards, and to bring together employers and labor for the formulation of programs of apprenticeship.

Sponsors and potential sponsors are encouraged and assisted in the development, expansion, and improvement of apprenticeship and other forms of allied industrial training. Technical information on training methods, public training facilities, and successfully executed systems are made available to industry. Through field representatives in States, the Bureau works closely with employers, labor unions, vocational schools, community planning groups, and others concerned with apprenticeship.

Programs must meet standards established by the Bureau or a recognized State Apprenticeship Council to be registered. Field compliance reviews are conducted to determine conformity with Federal equal employment opportunity and other standards for apprenticeship and training.

For further information, call 202-219-0540.

#### **Job Training Partnership Act**

The Office of Job Training Programs is responsible for the development and issuance of Federal procedures and policies pertaining to the operation of

the Job Training Partnership Act (JTPA) programs.

Under the act, the Secretary of Labor makes block grants to the States, insular areas, and the District of Columbia to establish programs to prepare youth and adults facing serious barriers to employment for participation in the labor force. Program services include assessment of unemployed individuals' needs and abilities; classroom training; on-the-job training; job search assistance; work experience; counseling; basic skills training; and support services. In addition to the block grants, JTPA provides for national programs for special target groups such as Native Americans and migrant and seasonal farmworkers. It also provides authority for the Job Corps, a residential training program for disadvantaged youth.

For further information, call 202-219-6236.

**Office of Job Corps Programs** Job Corps is a national residential training and employment program administered by the Department to address the multiple barriers to employment faced by disadvantaged youth throughout the United States. Job Corps is currently authorized under title IV-B of the Job Training Partnership Act.

Job Corps assists young people 16 to 24 years of age who need and can benefit from an unusually intensive program, operated primarily in the residential setting of a Job Corps center, to become more responsible, employable, and productive citizens. The program is highly targeted to the most severely disadvantaged youth and provides a comprehensive mix of services which address multiple barriers to employment in an integrated and coordinated manner in one facility. The array of services includes diagnostic testing of reading and math levels; occupational exploration programs; world of work training; basic education programs; competency-based vocational education programs; counseling and related support services; work experience programs; social skills training; intergroup relations; recreational programs; meals, lodging,

and clothing; health care; and child care.

The program operates through a successful partnership of government, labor, and the private sector, with the Federal Government providing the facilities and equipment for Job Corps centers. Because the residential nature of the program dictates unique space and facility requirements, Job Corps center sites are fixed.

For further information, call 202-219-8550.

**Senior Community Service Employment Program** Authorized by title V of the Older Americans Act (42 U.S.C. 3056), the program makes subsidized, part-time job opportunities in community service activities available to low-income persons aged 55 and above. Project grants are made to national-level public and private nonprofit agencies and to units of State governments. The distribution of funds among the States is governed by a statutory apportionment formula.

For further information, call 202-219-0500.

**Regional Management**

The Office of Regional Management provides leadership to the Employment and Training Administration's regional offices that are located in 10 areas throughout the United States. The Office executes direct-line authority over Administration field activities (except the Bureau of Apprenticeship and Training and Job Corps) and provides a central point of contact at the headquarters level in connection with national office component dealings with regional staff.

Within its area of jurisdiction, each regional office is responsible for the oversight and grant administration of employment and training programs operated by State governments. Other public interest responsibilities include the coordination of Administration activities with Federal assistance programs of other agencies within the region; the implementation of employment training administrative policies on equal employment opportunity; and assistance to the States in carrying out operational responsibilities for employment and training programs at the State and local levels.

**Regional Offices—Employment and Training Administration**

Address (Areas Served)	Administrator	Telephone	Fax
Atlanta, GA (Rm. 6M12, 61 Forsyth St. SW., 30303) (AL, FL, GA, KY, MS, NC, SC, TN).	Toussaint L. Hayes ...	404-562-2092	404-347-3341
Boston, MA (Rm. E-350, JFK Federal Bldg., 02203) (CT, MA, ME, NH, RI, VT).	Robert J. Semler .....	617-565-3630	617-565-2229
Chicago, IL (Rm. 628, 230 S. Dearborn St., 60604) (IL, IN, MI, OH, WI).	Joseph Juarez, <i>Acting</i> .	312-353-0313	312-353-4474
Dallas, TX (Rm. 317, 525 Griffin St., 75202) (AR, LA, NM, OK, TX).	Joseph Juarez .....	214-767-8263	214-767-5113
Denver, CO (Suite 1780, 1999 Broadway St., 80202-5716) (CO, MT, ND, SD, UT, WY).	Peter E. Rell .....	303-844-1650	303-844-1685
Kansas City, MO (Suite 1050, 1100 Main St., 64105) (IA, KS, MO, NE).	William H. Hood .....	816-426-3796	816-426-2729
New York, NY (Rm. 755, 201 Varick St., 10014) (NJ, NY) .....	Marilyn K. Shea .....	212-337-2139	212-337-2144
Philadelphia, PA (Rm. 13300, 3535 Market St., 19104) (DC, DE, MD, PA, PR, VA, VI, WV).	Edwin G. Strong .....	215-596-6336	215-596-0329
San Francisco, CA (Rm. 830, 71 Stevenson St., 94119-3767) (AZ, CA, HI, NV).	Armando Quiroz .....	415-975-4610	415-975-4612
Seattle, WA (Suite 900, 1111 3d Ave., 98101-3212) (AK, ID, OR, WA).	Bill Janes .....	206-553-7700	206-553-0098

For further information concerning the Employment and Training Administration, call 202-219-5585.

## Pension and Welfare Benefits Administration

The Pension and Welfare Benefits Administration (PWBA) helps to protect the economic future and retirement security of working Americans, as required under the Employee Retirement Income Security Act of 1974 (ERISA) (29 U.S.C. 1001).

The act requires administrators of private pension and welfare plans to provide plan participants with easily understandable summaries of plans; to file those summaries with the agency; and to report annually on the financial operation of the plans and bonding of persons charged with handling plan funds and assets. Plan administrators must also meet strict fiduciary responsibility standards that are enforced by PWBA.

The Administration is charged with assuring responsible management of

about 700,000 pension plans and 6 million health and welfare plans, and is the national guardian of a vast private retirement and welfare benefit system. Its major activities include: formulating long- and short-range policy; conducting research; issuing regulations and technical guidance under ERISA; enforcing ERISA to protect plans and their assets from misuse; and assisting and educating the public and the employee benefits community about ERISA. The act is enforced through 15 PWBA field offices nationwide and the national office in Washington, DC.

Vesting, participation, and funding standards are primarily administered by the Internal Revenue Service.

For further information, call 202-219-8921.

### Field Offices—Pension and Welfare Benefits Administration

Area/Address	Director
Atlanta, GA (Rm. 205, 1371 Peachtree St. NE., 30367)	Howard Marsh
Boston, MA (7th Fl., Bowdoin Sq., 02114)	James Benages
Chicago, IL (Suite 1600, 200 W. Adams St., 60606)	Kenneth Bazar
Cincinnati, OH (Suite 210, 1885 Dixie Hwy., Fort Wright, KY 41011)	Joseph Menez
Detroit, MI (Suite 1310, 211 W. Fort St., 48226-3211)	Robert Jogan
Dallas, TX (Rm. 707, 525 Griffin St., 75202)	Bruce Ruud
Kansas City, MO (Suite 1200, 1100 Main St., 64105-2112)	Gregory Egan
Los Angeles, CA (Suite 514, 790 E. Colorado Blvd., 91101)	David Ganz
Miami, FL (Suite 504, 111 NW. 183d St., 33169)	Jesse Day
New York, NY (Rm. 226, 1633 Broadway, 10019)	John Wehrum, Jr.
Philadelphia, PA (Rm. M300, 3535 Market St., 19104)	Virginia Smith
St. Louis, MO (Rm. 338, 815 Olive St., 63101-1559)	Roger Schlueter
San Francisco, CA (Suite 915, 71 Stevenson St., 94119-0250)	Leonard Garofolo
Seattle, WA (Rm. 869, 1111 3d Ave., 98101-3212)	John Scanlon
Washington, DC (Suite 556, 1730 K St. NW., 20006)	Mabel Capolongo

## Employment Standards Administration

The Office of the Assistant Secretary for Employment Standards is responsible for administering and directing employment standards programs dealing with minimum wage and overtime standards; registration of farm labor contractors; determining prevailing wage rates to be paid on Government contracts and subcontracts; nondiscrimination and affirmative action for minorities, women, veterans, and handicapped Government contract and subcontract workers;

workers' compensation programs for Federal and certain private employers and employees; safeguarding the financial integrity and internal democracy of labor unions; and administering statutory programs to certify employee protection provisions for various federally sponsored transportation programs.

For further information, call 202-219-6535. Information is also available electronically through the Internet, at <http://www.dol.gov/dol/esa/>.

**Office of Federal Contract Compliance Programs**

The Office of Federal Contract Compliance Programs (OFCCP) ensures that companies that do business with the Government promote affirmative action and equal employment opportunity on behalf of minorities, women, the disabled, and Vietnam Veterans. Through its 10 regional offices, as well as district and area offices in major metropolitan centers, OFCCP enforces the following laws and orders:

- Executive Order 11246, as amended, which prohibits discrimination in hiring or employment opportunities on the basis of race, color, gender, religion, and national origin. It applies to all contractors and subcontractors holding any Federal or federally assisted contracts worth more than \$10,000 annually. In addition, it requires contractors and subcontractors with a Federal contract of \$50,000 or more, and 50 or more employees, to develop a written affirmative action program that sets forth specific and result-oriented procedures to which the contractor is committed to apply every good faith effort.

- Section 503 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination and requires affirmative action in all personnel practices for persons with disabilities. It applies to firms with Federal contracts of \$10,000 or more annually;

- the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 USC 4212), which prohibits discrimination and requires affirmative action in all personnel practices for special disabled veterans and Vietnam

Era veterans. It applies to firms with Federal contracts of \$10,000 or more annually;

- the Immigration Reform and Control Act of 1986, which requires employers to maintain certain records pertaining to the citizenship status of new employees. These records are examined during the course of compliance reviews and complaint investigations, and results are reported to the Immigration and Naturalization Service; and

- the Americans with Disabilities Act of 1990, which became effective in July 1992 and provides disabled employees protection against discrimination.

In carrying out its responsibilities, the Office conducts compliance reviews and complaint investigations of Federal contractors' personnel policies and procedures; obtains letters of commitment and conciliation agreements from contractors who are in violation of regulatory requirements; monitors contractors' progress in fulfilling the terms of their agreements through periodic compliance reports; forms linkage agreements between contractors and Department job training programs to help employers identify and recruit qualified workers; offers technical assistance to contractors to help them understand the regulatory requirements and review process; and recommends enforcement actions to the Solicitor of Labor.

The ultimate sanction for violations is debarment—the loss of a company's Federal contracts. Other forms of relief to victims of discrimination may also be available, including back pay for lost wages.

**Regional Directors—Office of Federal Contract Compliance Programs**

Address (Areas Served)	Director
Atlanta, GA (61 Forsyth St. SW., 30303) (AL, FL, GA, KY, MS, NC, SC, TN) .....	Carol A. Gaudin
Boston, MA (Rm. E-235, JFK Federal Bldg., 02203) (CT, MA, ME, NH, RI, VT) .....	James R. Turner, <i>Acting</i>
Chicago, IL (230 S. Dearborn St., 60604) (IA, IL, IN, KS, MI, MN, MO, NE, OH, WI) .....	Halcolm Holliman
Dallas, TX (525 Griffin St., 75202) (AR, CO, LA, MT, ND, NM, OK, SD, TX, UT, WY) ...	Albert Padilla
New York, NY (201 Varick St., 10014) (NJ, NY, PR, VI) .....	James R. Turner
Philadelphia, PA (3535 Market St., 19104) (DC, DE, MD, PA, VA, WV) .....	Joseph J. Dubray, Jr.
San Francisco, CA (71 Stevenson St., 94105) (AZ, CA, HI, NV) .....	Helene Haase
Seattle, WA (1111 3d Ave., 98101) (AK, ID, OR, WA) .....	Helene Haase, <i>Acting</i>

For further information, contact the Office of Federal Contract Compliance Programs Ombudsperson. Phone, 888-37-OFCCP (toll-free).

**Wage and Hour Division**

The Wage and Hour Administrator is responsible for planning, directing, and administering programs dealing with a variety of Federal labor legislation. These programs are designed to:

- protect low-wage incomes as provided by the minimum wage provisions of the Fair Labor Standards Act (29 U.S.C. 201);
- safeguard the health and welfare of workers by discouraging excessively long hours of work through enforcement of the overtime provisions of the Fair Labor Standards Act;
- safeguard the health and well-being of minors;
- prevent curtailment of employment and earnings for students, trainees, and handicapped workers;
- minimize losses of income and job rights caused by indebtedness; and
- direct a program of farm labor contractor registration designed to protect the health, safety, and welfare of migrant and seasonal agricultural workers; and

—administer and enforce a number of immigration-related programs (with INS) designed to safeguard the rights of both American and foreign workers and to prevent American workers similarly employed from being adversely affected by employment of alien workers.

The Wage and Hour Division is also responsible for predetermination of prevailing wage rates for Federal construction contracts and federally assisted programs for construction, alteration and repair of public works subject to the Davis-Bacon (40 U.S.C. 276a) and related acts, and a continuing program for determining wage rates under the Service Contract Act (41 U.S.C. 351). The Division also has enforcement responsibility in ensuring that prevailing wages and overtime standards are paid in accordance with the provisions of the Davis-Bacon and related acts: Service Contract Act, Public Contracts Act, and Contract Work Hours and Safety Standards Act.

**Regional Administrators—Wage and Hour Division**

Address (Areas Served)	Regional Administrator
Atlanta, GA (100 Alabama St. SW., 30303) (AL, GA, KY, MS, NC, SC, TN) .....	Alfred H. Perry
Boston, MA (Rm. E234, JFK Bldg., 02203) (CT, MA, ME, NH, RI, VT) .....	James E. Sykes, <i>Acting</i>
Chicago, IL (230 S. Dearborn St., 60604) (IL, IN, MI, OH, WI) .....	Everett P. Jennings, <i>Acting</i>
Dallas, TX (Rm. 800, 525 Griffin St., 75202) (AR, CO, LA, MT, ND, NM, OK, SD, TX, UT, WY).	Manuel J. Villareal
Kansas City, MO (1100 Main St., 64105) (IA, KS, MO, NE) .....	Everett P. Jennings
New York, NY (201 Varick St., 10014) (NJ, NY) .....	James E. Sykes, <i>Acting</i>
Philadelphia, PA (3535 Market St., 19104) (DC, DE, MD, PA, PR, VA, VI, WV) .....	James E. Sykes, <i>Acting</i>
San Francisco, CA (71 Stevenson St., 94119) (AK, AZ, CA, HI, ID, NV, OR, WA) .....	William C. Buhl

For further information, contact the Office of the Administrator, Wage and Hour Division, Department of Labor, Room S-3502, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202-219-8305.

**Office of Labor-Management Standards**

This office administers provisions of the Labor-Management Reporting and Disclosure Act of 1959 (29 U.S.C. 401) and section 1209 of the Postal Reorganization Act (39 U.S.C. 1209), which establish standards of conduct for labor organizations in the private sector and labor organizations composed of Postal Service employees; as well as section 701 of the Civil Service Reform Act (5 U.S.C. 7120) and section 1017 of the Foreign Service Act (22 U.S.C.

4117), which affect labor organizations composed of employees of most agencies of the executive branch of the Federal Government. These provisions regulate certain internal union procedures, protect the rights of members in approximately 36,000 unions; govern the handling of union funds; provide for reporting and public disclosure of certain financial transactions and administrative practices of unions, union officers and employees, surety companies, employers, and labor relations consultants; establish requirements for the election of union

officers; and establish requirements for the imposition and administration of trusteeships.

This office conducts criminal and civil investigations to safeguard the financial integrity of unions and to ensure union democracy; and conducts investigative audits of labor unions to uncover and remedy criminal and civil violations of the Labor-Management Reporting and Disclosure Act and related statutes.

However, the standards of conduct are enforced only by administrative action

with a final decision by the Assistant Secretary.

The Office also administers a public disclosure program for financial and other reports filed by unions and others and provides compliance assistance to help unions and others comply with the statutes. In administering responsibilities of the Department under Federal transit law, the office ensures that fair and equitable arrangements protecting mass transit employees are in place before the referral of Federal transit grant funds.

**Regional Offices—Office of Labor-Management Standards**

Region	Address	Director
Atlanta, GA	Suite 8B85, 61 Forsyth St. SW., 30303	Ronald Lehman
Kansas City, MO	Suite 950, 1100 Main St., 64105	Kamil Bishara
Philadelphia, PA	Suite 4151, 801 Arch St., 19107	Eric Feldman
San Francisco, CA	Suite 725, 71 Stevenson St., 94105	C. Russell Rock
Washington, DC	Suite 558, 1730 K St. NW., 20006	Robert L. Merriner

For further information on union elections and reporting, call 202-219-7353. For general information, call 202-219-7373.

**Office of Workers' Compensation Programs**

The Office of Workers' Compensation Programs is responsible for the administration of the three basic Federal workers' compensation laws: the Federal Employees Compensation Act, which provides workers' compensation for Federal employees and others; the Longshore and Harbor Workers' Compensation Act and its various extensions (the Defense Base Act, Outer Continental Shelf Lands Act, Nonappropriated Fund Instrumentalities Act, the District of Columbia Compensation Act, the War Hazards

Compensation Act, and the War Claims Act), which provide benefits to employees in private enterprise while engaged in maritime employment on navigable waters in the United States, as well as employees of certain government contractors and to private employers in the District of Columbia for injuries that occurred prior to July 27, 1982; and the Black Lung Benefits Act, as amended, which extends benefits to coal miners who are totally disabled due to pneumoconiosis, a respiratory disease contracted after prolonged inhalation of coal mine dust, and to their survivors when the miner's death is due to pneumoconiosis.

**Regional/District Offices—Office of Workers' Compensation Programs**

Address (Areas Served)	Director
<b>Regional Offices</b>	
Boston, MA, One Congress St., 02203 (CT, MA, ME, NH, RI, VT)	Charity Benz
Chicago, IL, 230 S. Dearborn St., 60604 (IL, IN, MI, OH, WI)	Deborah Sanford
Dallas, TX, 525 Griffin St., 75202 (AR, LA, NM, OK, TX)	Thomas Bouis
Denver, CO, 1801 California St., 80294 (CO, MT, ND, SD, UT, WY)	Robert J. Mansanares
Jacksonville, FL, 214 N. Hogan St., 32202 (FL)	Nancy L. Ricker
Kansas City, MO, 1100 Main St., 64105 (IA, KS, MO, NE)	Charles O. Ketcham, Jr.
New York, NY, 201 Varick St., 10014 (NJ, NY)	Kenneth Hamlett
Philadelphia, PA, 3535 Market St., 19104 (DC, DE, MD, PA, PR, VA, VI, WV)	Robert D. Lotz
San Francisco, CA, 71 Stevenson St., 94119 (AZ, CA, HI, NV)	Donna Onodera
Seattle, WA, 1111 3d Ave., 98101 (AK, ID, OR, WA)	Thomas K. Morgan
<b>District Offices</b>	
<b>Federal Employee Compliance Act</b>	
Boston, MA (One Congress St., 02114)	Michael Harvil
Chicago, IL (230 S. Dearborn St., 60604)	Richard Kadus

**Regional/District Offices—Office of Workers' Compensation Programs—Continued**

Address (Areas Served)	Director
Cleveland, OH (1240 E. 9th St., 44199)	Robert M. Sullivan
Dallas, TX (525 Griffin St., 75202)	E. Martin Walker
Denver, CO (1801 California St., 80202-2614)	Robert Mitchell
Jacksonville, FL (214 N. Hogan St., 32202)	William C. Franson
Kansas City, MO (Suite 750, 1100 Main St., 64105)	Charles O. Ketcham, Jr.
New York, NY (201 Varick St., 10014)	Jonathan A. Lawrence
Philadelphia, PA (3535 Market St., 19104)	William Staarman
San Francisco, CA (71 Stevenson St., 94119)	Ed Bounds
Seattle, WA (1111 3d Ave., 98101-3212)	William Howard
Washington, DC (800 N. Capitol St. NW., 20211)	Ora T. Wright
<b>Division of Longshore and Harbor Workers' Compensation</b>	
Baltimore, MD (31 Hopkins Plz., 21201)	Bruno DiSimone
Boston, MA (One Congress St., 02114)	Randolph L. Regula
Chicago, IL (230 S. Dearborn St., 60604)	Thomas C. Hunter
Honolulu, HI (300 Ala Moana Blvd., 96850)	Joyce Terry
Houston, TX (Suite 140, 8866 Gulf Freeway, 77014)	Chris John Gleasman
Jacksonville, FL (214 N. Hogan St., 32202)	Jeana Jackson
Long Beach, CA (401 E. Ocean Blvd., 90802)	Joyce Terry
New Orleans, LA (701 Loyola St., 70113)	Marilyn Felkner
New York, NY (201 Varick St., 10014)	Richard V. Robilotti
Norfolk, VA (200 Granby Mall, 23510)	Basil E. Voultsides
Philadelphia, PA (3535 Market St., 19104)	John McTaggart
San Francisco, CA (71 Stevenson St., 94119)	Joyce Terry
Seattle, WA (1111 3d Ave., 98101-3212)	Karen Staats
<b>Division of Coal Mine Workers' Compensation</b>	
Charleston, WV (2 Hale St., 25301)	Robert Hardesty
Columbus, OH (274 Marconi Blvd., 43215)	Don Dopps
Denver, CO (1801 California St., 80202-2614)	John Martin
Greensburg, PA (1225 S. Main St., 15601)	John Ciszek
Johnstown, PA (Rm. 201, 319 Washington St., 15901)	Stuart Glassman
Pikeville, KY (334 Main St., 41501)	Harry Skidmore
Wilkes-Barre, PA (Suite 100, 105 N. Main St., 18701)	Jack Geller

For further information, contact the Office of the Director, Office of Workers' Compensation Programs, Department of Labor, Room S-3524, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202-219-7503.

## Occupational Safety and Health Administration

The Assistant Secretary for Occupational Safety and Health has responsibility for occupational safety and health activities. The Occupational Safety and Health Administration, established pursuant to the Occupational Safety and Health Act of 1970 (29 U.S.C. 651 *et seq.*), develops and promulgates occupational safety and health standards; develops

and issues regulations; conducts investigations and inspections to determine the status of compliance with safety and health standards and regulations; and issues citations and proposes penalties for noncompliance with safety and health standards and regulations.

### Regional Offices—Occupational Safety and Health Administration

Address	Administrator	Telephone
Atlanta, GA (100 Alabama St. SW., 30303) (AL, FL, GA, KY, MS, NC, SC, TN) ....	R. Davis Layne	404-562-2300
Boston, MA (Rm. E-340, JFK Federal Bldg., 02203) (CT, MA, ME, NH, RI, VT) ....	John T. Phillips	617-565-9860
Chicago, IL (230 S. Dearborn St., 60604) (IL, IN, MI, OH, WI) .....	Michael Connors	312-353-2220
Dallas, TX (555 Griffin St., 75202) (AR, LA, NM, OK, TX) .....	E.B. Blanton	214-767-4731
Denver, CO (1999 Broadway, 80202) (CO, MT, ND, SD, UT, WY) .....	Byron R. Chadwick	303-844-1600
Kansas City, MO (1100 Main St., 64105) (IA, KS, MO, NE) .....	Charles Adkins	816-426-5861
New York, NY (201 Varick St., 10014) (NJ, NY) .....	Patricia Clark	212-337-2378
Philadelphia, PA (3535 Market St., 19104) (DC, DE, MD, PA, PR, VA, VI, WV) ....	Linda R. Anku	215-596-1201
San Francisco, CA (71 Stevenson St., 94105) (AZ, CA, HI, NV) .....	Frank Strasheim	415-975-4310
Seattle, WA (1111 3d Ave., 98101) (AK, ID, OR, WA) .....	Richard Terrill, <i>Acting</i>	206-553-5930

For further information, contact the Occupational Safety and Health Administration, Department of Labor, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202-219-8151.

## Mine Safety and Health Administration

The Assistant Secretary of Labor for Mine Safety and Health has responsibility for safety and health in the Nation's mines.

The Federal Coal Mine Health and Safety Act of 1969 (30 U.S.C. 801 *et seq.*) gave the Administration strong enforcement provisions to protect the Nation's coal miners and, in 1977, the Congress passed amendments which strengthened the act, expanding its protections and extending its provisions to the noncoal mining industry.

The Administration develops and promulgates mandatory safety and health standards, ensures compliance with such standards, assesses civil penalties for violations, and investigates accidents. It cooperates with and provides assistance to the States in the development of effective State mine safety and health

programs; improves and expands training programs in cooperation with the States and the mining industry; and, in coordination with the Department of Health and Human Services, contributes to the improvement and expansion of mine safety and health research and development. All of these activities are aimed at preventing and reducing mine accidents and occupational diseases in the mining industry.

The statutory responsibilities of the Administration are administered by a headquarters staff located at Arlington, VA, reporting to the Assistant Secretary for Mine Safety and Health and by a field network of district, subdistrict, and field offices, technology centers, and the Approval and Certification Center.

### District Offices—Mine Safety and Health Administration

District/Address	Telephone
<b>Coal Mine Safety and Health</b>	
Barbourville, KY (HC 66, Box 1762, 40906) .....	606-546-5123
Birmingham, AL (Suite 213, 135 Gemini Cir., 35209-4896) .....	205-290-7300
Denver, CO (P.O. Box 25367, 80225-0367) .....	303-231-5458
Hunker, PA (R 1, Box 736, 15639) .....	412-925-5150
Madisonville, KY (100 YMCA Dr., 42431-9019) .....	502-821-4180
Morgantown, WV (5012 Mountaineer Mall, 26505) .....	304-291-4277
Mount Hope, WV (100 Bluestone Rd., 25880) .....	304-877-3900
Norton, VA (P.O. Box 560, 24273) .....	540-679-0230
Pikeville, KY (100 Ratliff Creek Rd., 41501) .....	606-432-0943
Vincennes, IN (P.O. Box 418, 47591) .....	812-882-7617
Wilkes-Barre, PA (20 N. Pennsylvania Ave., 18701) .....	717-826-6321
<b>Metal/Nonmetal Mine Safety and Health</b>	
Northeastern District (230 Executive Dr., Cranberry Township, PA 16066-6415) .....	412-772-2333
Southeastern District (Suite 212, 135 Gemini Cir., Birmingham, AL 35209-4896) .....	205-290-7294
North Central District (515 W. 1st St., Duluth, MN 55802-1302) .....	218-720-5448
South Central District (Rm. 4C50, 1100 Commerce St., Dallas, TX 75242-0499) .....	214-767-8401
Rocky Mountain District (P.O. Box 25367, Denver, CO 80225-0367) .....	303-231-5465
Western District (3333 Vaca Valley Pkwy., Vacaville, CA 95688) .....	707-447-9844

For further information, contact the Office of Information and Public Affairs, Mine Safety and Health Administration, Department of Labor, Room 601, 4015 Wilson Boulevard, Arlington, VA 22203. Phone, 703-235-1452.

## Labor Statistics

The Bureau of Labor Statistics (BLS) is the principal fact-finding agency of the

Federal Government in the broad field of labor economics and statistics. The

Bureau is an independent national statistical agency that collects, processes, analyzes, and disseminates essential statistical data to the American public, Congress, other Federal agencies, State and local governments, businesses, and labor relating to employment, unemployment, and other characteristics of the labor force; consumer and producer prices, consumer expenditures, and import and export prices; wages and employee benefits; productivity and technological change; employment projections; occupational illness and injuries; and international comparisons of labor statistics. Most of the data are collected in surveys conducted by the Bureau, the Bureau of the Census (on a contract basis), or on a cooperative basis with State agencies.

The Bureau strives to have its data satisfy a number of criteria, including: relevance to current social and economic issues, timeliness in reflecting today's rapidly changing economic conditions, accuracy and consistently high statistical quality, and impartiality in both subject matter and presentation.

The basic data—practically all supplied voluntarily by business establishments and members of private households—are issued in monthly, quarterly, and annual news releases; bulletins, reports, and special publications; and periodicals. Data are also made available through an electronic news service, magnetic tape, diskettes, and microfiche, as well as on Internet. Regional offices issue additional reports and releases usually presenting locality or regional detail.

**Regional Offices—Bureau of Labor Statistics**

Region	Address	Commissioner
Atlanta, GA (AL, FL, GA, KY, MS, NC, SC, TN) .....	61 Forsyth St. SW., 30303 .....	Janet S. Rankin
Boston, MA (CT, ME, MA, NH, RI, VT) .....	JFK Federal Bldg., 02203 .....	Anthony J. Ferrara
Chicago, IL (IL, IN, MI, MN, OH, WI) .....	230 S. Dearborn St., 60604 .....	(Vacancy)
Dallas, TX (AR, LA, NM, OK, TX) .....	525 Griffin Sq. Bldg., 75202 .....	Robert A. Goddie
Kansas City, MO (CO, IA, KS, MO, MT, NE, ND, SD, UT, WY) .....	Suite 600, 1100 Main St., 64105) .....	Gunnar Engen
New York, NY (CZ, NJ, NY, PR, VI) .....	201 Varick St., 10014 .....	John Wieting
Philadelphia, PA (DE, DC, MD, PA, VA, WV) .....	3535 Market St., 19104 .....	Alan M. Paisner
San Francisco, CA (AK, American Samoa, AZ, CA, GU, HI, ID, NV, OR, Pacific Islands, WA) .....	71 Stevenson St., 94119-3766 .....	Stanley P. Stephenson

For further information, contact the Associate Commissioner, Office of Publications, Bureau of Labor Statistics, Department of Labor, Room 4110, 2 Massachusetts Ave. NW., Washington, DC 20212. Phone, 202-606-5900.

**Veterans' Employment and Training Service**

The Veterans' Employment and Training Service is the component of the Department of Labor administered by the Assistant Secretary for Veterans' Employment and Training. The Assistant Secretary is the principal adviser to the Secretary of Labor in the formulation and implementation of all departmental policies, procedures, and regulations affecting veterans and is responsible for administering veterans' employment and training programs and activities through the Service to ensure that legislative and regulatory mandates are accomplished.

The Service carries out its responsibilities for directing the Department's veterans' employment and training programs through a nationwide network that includes Regional Administrators, Directors (in each State) and Assistant Directors (one for each 250,000 veterans in each State) for Veterans' Employment and Training, Assistant Regional Administrators, Veterans' Program Specialists, and program support staff.

The Service field staff works closely with and provides technical assistance to State Employment Security Agencies and

Job Training Partnership Act grant recipients to ensure that veterans are provided the priority services required by law. They also coordinate with employers, labor unions, veterans service organizations, and community organizations through planned public information and outreach activities. Federal contractors are provided management assistance in complying with their veterans affirmative action and reporting obligations.

Also administered by the Assistant Secretary through the Service is the Job Training Partnership Act, title IV, part C grant program designed to meet the

employment and training needs of service-connected disabled veterans, Vietnam-era veterans, and veterans recently separated from military service. IV-C grants are awarded and monitored through the Service's national office and field staff.

Certain other Service staff also administer the veterans reemployment rights program. They provide assistance to help restore job, seniority, and pension rights to veterans following absences from work for active military service and to protect employment and retention rights of members of the Reserve or National Guard.

**Regional Administrators/State Directors—Veterans' Employment and Training Service**

(RA: Regional Administrator; D: Director)

Region/Address	Director	Telephone
Aberdeen, SD (420 S. Roosevelt St., 57402-4730)	Earl R. Schultz (D)	605-626-2325
Albany, NY (Rm. 518, Bldg. 12, Harriman State Campus, 12240)	James H. Hartman (D)	518-457-7465
Albuquerque, NM (401 Broadway NE., 87102)	Jacob Castillo (D)	505-766-2113
Atlanta, GA (Rm. 6-T85, 61 Forsyth St. SW., 30303)	William Bolls (RA)	404-562-2305
Atlanta, GA (Suite 504, 148 International Blvd. NE., 30303)	Hartwell H. Morris (D)	404-331-3893
Austin, TX (Suite 516-T, 1117 Trinity St., 78701)	John McKinny (D)	512-463-2207
Baltimore, MD (Rm. 210, 1100 N. Eutaw St., 21201)	Stanley Seidel (D)	410-767-2110
Baton Rouge, LA (Rm. 184, Admin. Bldg., 1001 N. 23d St., 70802)	Lester Parmenter (D)	504-389-0339
Bismarck, ND (1000 Divide Ave., 58502-1632)	Richard Ryan (D)	701-250-4337
Boise, ID (Rm. 303, 317 Main St., 83735)	(Vacancy) (D)	208-334-6163
Boston, MA (2d Fl., 19 Staniford St., 02114-2502)	Travis Dixon (D)	617-626-6690
Boston, MA (Rm. E-315, JFK Federal Bldg., 02203)	Norman M. Ahlquist (RA)	617-565-2080
Carson City, NV (Rm. 205, 1923 N. Carson St., 89702)	(Vacancy) (D)	702-687-4632
Casper, WY (100 W. Midwest Ave., 82602-2760)	David McNulty (D)	307-261-5454
Charleston, WV (Rm. 205, 112 California Ave., 25305-0112)	David L. Bush (D)	304-558-4001
Chicago, IL (Rm. 1064, 230 S. Dearborn St., 60604)	Ronald G. Bachman (RA)	312-353-0970
Chicago, IL (2 N., 401 S. State St., 60605)	Samuel Parks (D)	312-793-3433
Columbia, SC (Suite 140, 631 Hampton St., 29201)	William C. Plowden, Jr. (D)	803-765-5195
Columbus, OH (Rm. 523, 145 S. Front St., 43215)	Carl Price (D)	614-466-2768
Concord, NH (Rm. 208, 143 N. Main St., 03301)	David Houle (D)	603-225-1424
Dallas, TX (Rm. 205, 525 Griffin St., 75202)	Lester L. Williams, Jr. (RA)	214-767-4987
Denver, CO (Suite 910, 1801 California St., 80202-2614)	Ronald G. Bachman (RA)	303-844-1175
Denver, CO (Suite 400, 1515 Arapahoe St., 80202-2117)	Mark A. McGinty (D)	303-844-2151
Des Moines, IA (150 Des Moines St., 50309-5563)	Leonard E. Shaw, Jr. (D)	515-281-9061
Detroit, MI (6th Fl., 7310 Woodward Ave., 48202)	Kim Fulton (D)	313-876-5613
Frankfort, KY (275 E. Main St., 40621-2339)	Charles R. Netherton (D)	502-564-7062
Hato Rey, PR (No. 198, Calle Guayama, 00917)	Angel Mojica (D)	787-754-5391
Helena, MT (Suite D-4, 111 N. Last Chance Gulch, 59601-4144)	H. Polly LaTray-Holmes (D)	406-449-5431
Honolulu, HI (Rm. 315, 830 Punch Bowl St., 96813)	Gilbert Hough (D)	808-522-8216
Indianapolis, IN (Rm. 103, 10 N. Senate Ave., 46204)	Bruce Redman (D)	317-232-6804
Jackson, MS (1520 W. Capitol St., 39215-1699)	(Vacancy) (D)	601-965-4204
Jefferson City, MO (421 E. Dunklin St., 65104-3138)	Mickey J. Jones (D)	573-751-3921
Juneau, AK (1111 W. 8th St., 99802-5509)	Daniel Travis (D)	907-465-2723
Kansas City, MO (Suite 850, 1100 Main St., 64105-2112)	Lester Williams (RA)	816-426-7151
Lewiston, ME (522 Lisbon St., 04243)	Jon Guay (D)	207-783-5352
Lincoln, NE (550 S. 16th St., 68508)	Richard Nelson (D)	402-437-5289
Little Rock, AR (Rm. G-12, State Capitol Mall, 72201)	Billy R. Threlkeld (D)	501-682-3786
Madison, WI (Rm. 250, 201 E. Washington Ave., 53702)	James R. Gutowski (D)	608-266-3110
Montgomery, AL (Rm. 543, 649 Monroe St., 36131-6300)	Thomas M. Karrh (D)	334-223-7677
Harrisburg, PA (Rm. 1108, 7th and Forster Sts., 17121)	Larry Babbitts (D)	717-787-5834
Montpelier, VT (Rm. 303, 87 State St., 05602)	Ronald R. Benoit (D)	802-828-4441
Nashville, TN (915 8th Ave. N., 37219-3795)	Richard E. Ritchie (D)	615-736-7680
New York, NY (Rm. 766, 201 Varick St., 10014)	H. Miles Sisson (RA)	212-337-2211
Oklahoma City, OK (400 Will Rogers Memorial Office Bldg., 73105)	Darrell H. Hill (D)	405-557-7189
Olympia, WA (3d Fl., 605 Woodview Sq. Loop SE., 98503-1040)	Donald J. Hutt (D)	360-438-4600
Philadelphia, PA (Rm. 802, 2d & Chestnut Sts., 19106)	Irvin Pope (RA)	215-597-1664
Phoenix, AZ (1400 W. Washington St., 85005)	Marco A. Valenzuela (D)	602-379-4961
Providence, RI (507 U.S. Courthouse, N. Federal Bldg., 02903)	John Dunn (D)	401-528-5134
Raleigh, NC (Bldg. M, 700 Wade Ave., 27605)	Steven Guess (D)	919-856-4792
Richmond, VA (Rm. 118, 703 E. Main St., 23219)	Roberto Pineda (D)	804-786-6599

**Regional Administrators/State Directors—Veterans' Employment and Training Service—Continued**

(RA: Regional Administrator; D: Director)

Region/Address	Director	Telephone
Sacramento, CA (1142 800 Capitol Mall, 94280-0001)	Rosendo A. (Alex) Cuevas (D)	916-654-8178
St. Paul, MN (610 Piper Jaffray Plz., 444 Cedar St., 55101)	Michael D. Graham (D)	612-290-3028
Salem, OR (875 Union St. NE., 97311-0100)	Rex A. Newell (D)	503-378-3338
Salt Lake City, UT (140 E. 300 South St., 84111-2333)	Dale Brockbank (D)	801-524-5703
San Francisco, CA (Suite 705, 71 Stevenson St., 94105)	Charles Martinez (RA)	415-975-4702
Seattle, WA (Suite 800, 1111 3d Ave., 98101-3212)	Charles Martinez (RA)	206-553-4831
Tallahassee, FL (Suite 205, 2574 Seagate Dr., 32399-0676)	LaMont P. Davis (D)	904-877-4164
Topeka, KS (401 Topeka Blvd., 66603-3182)	Gayle A. Gibson (D)	913-296-5032
Trenton, NJ (11th Fl., Labor Bldg., CN-058, 08625)	Alan E. Grohs (D)	609-292-2930
Washington, DC (Rm. 108, 500 C St. NW., 20001)	Stanley Williams (D)	202-724-7004
Wethersford, CT (200 Follybrook Blvd., 06109)	Robert B. Inman (D)	203-566-3326
Wilmington, DE (Rm. 420, 4425 N. Market St., 19809-0828)	Joseph Hortiz (D)	302-761-8138

For further information, contact the Assistant Secretary for Veterans' Employment and Training, Department of Labor, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202-219-9116.

**Sources of Information**

**Contracts** General inquiries may be directed to the Office of the Acquisition Advocate, OASAM, Room N-5425, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202-219-8904.

Inquiries on doing business with the Job Corps should be directed to the appropriate Job Corps Regional Director in the Employment and Training Administration regional office.

**Employment** Personnel offices use lists of eligibles from the clerical, scientific, technical, and general examinations of the Office of Personnel Management.

Inquiries and applications may be directed to any of the eight personnel offices at: Department of Labor, 200 Constitution Avenue NW., Washington, DC 20210, or the nearest regional office. Information on specific vacancies may be obtained by calling the Department's Job Opportunity Bank System. Phone, 800-366-2753.

**Publications** The Office of Public Affairs distributes a brochure entitled *Department of Labor*, which describes the activities of the major agencies within the Department, and *Publications of the Department of Labor*, a subject listing of publications available from the Department.

The Employment and Training Administration issues periodicals such as *Area Trends in Employment and Unemployment* available by subscription

through the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Information about publications may be obtained from the Administration's Information Office. Phone, 202-219-6871.

The Office of Labor-Management Standards publishes the text of the Labor-Management Reporting and Disclosure Act (29 U.S.C. 401) and pamphlets that explain the reporting, election, bonding, and trusteeship provisions of the act. The pamphlets and reporting forms used by persons covered by the act are available free in limited quantities from the OLMS National Office at Room N-5616, 200 Constitution Avenue NW., Washington, DC 20210, and from OLMS field offices listed in the telephone directory under United States Government, Department of Labor.

The Pension and Welfare Benefits Administration distributes fact sheets, pamphlets, and booklets on employer obligations and employee rights under ERISA. A list of publications is available by writing: PWBA, Division of Public Information, Room N-5666, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202-219-8921.

The Bureau of Labor Statistics has an Information Office at 2 Massachusetts Avenue NE., Room 2850, Washington, DC 20212. Phone, 202-606-5886.

Periodicals include the *Monthly Labor Review*, *Consumer Price Index*, *Producer Prices and Price Indexes*, *Employment and Earnings*, *Current Wage Developments*, *Occupational Outlook Handbook*, and *Occupational Outlook Quarterly*. Publications are both free and for sale, but for-sale items must be obtained from the Superintendent of Documents, Government Printing Office. Inquiries may be directed to the Washington Information Office or to the Bureau's regional offices.

Publications of the Employment Standards Administration, such as *Handy Reference Guide to the Fair Labor Standards Act*, and *OFCCP, Making Affirmative Action Work*, are available from the nearest area office. Single copies are free.

**Reading Rooms** Department of Labor Library, Room N2439, Frances Perkins Building, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202-219-6992.

The Office of Labor-Management Standards maintains a Public Disclosure Room at Room N-5616, 200 Constitution Avenue NW., Washington, DC 20210. Reports filed under the Labor-Management Reporting and Disclosure Act may be examined there and purchased for 15 cents per page. Reports also may be obtained by calling the Public Disclosure Room at 202-219-7393, or by contacting an Office field office listed in the telephone directory under United States Government, Department of Labor.

The Pension and Welfare Benefits Administration maintains a Public Disclosure Room at Room N-5507, 200 Constitution Avenue NW., Washington, DC 20210. Reports filed under the Employee Retirement Income Security Act may be examined there and purchased for 10 cents per page or by calling the Public Disclosure Room at 202-219-8771.

For further information concerning the Department of Labor, contact the Office of Public Affairs, Department of Labor, Room S-1032, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202-219-7316.