

members, in addition to the President, are the Vice President and the Secretaries of State and Defense. The Chairman of the Joint Chiefs of Staff is the statutory military adviser to the Council, and the Director of Central Intelligence is its intelligence adviser. The Secretary of the Treasury, the U.S. Representative to the United Nations, the Assistant to the President for National Security Affairs, the Assistant to the President for Economic Policy, and the Chief of Staff to the President are invited

to all meetings of the Council. The Attorney General and the Director of National Drug Control Policy are invited to attend meetings pertaining to their jurisdictions; other officials are invited, as appropriate.

The Council advises and assists the President in integrating all aspects of national security policy as it affects the United States—domestic, foreign, military, intelligence, and economic—in conjunction with the National Economic Council.

For further information, contact the National Security Council, Old Executive Office Building, Washington, DC 20504. Phone, 202-456-1414.

Office of Administration

*Eisenhower Executive Office Building
725 Seventeenth Street NW., Washington, DC 20503
Phone, 202-456-2891*

Special Assistant to the President and Director of the Office of Administration	TIM CAMPEN
Chief Operations Officer	SANDY EVANS
Director for Equal Employment Opportunity	LINDA SITES
Director for Security	JEFF THOMPSON
Director, Management Controls and Communication	DANIEL FAORO
General Counsel	KEITH ROBERTS, <i>Acting</i>
Chief Financial Officer	JOHN STRAUB, <i>Acting</i>
Chief Information Officer	CARLOS SOLARI

The Office of Administration was formally established within the Executive Office of the President by Executive Order 12028 of December 12, 1977. The Office provides administrative support services to all units within the Executive Office of the President. The services

provided include information, personnel, technology, and financial management; data processing; library and research services; security; legislative liaisons; and general office operations, such as mail, messenger, printing, procurement, and supply services.

For further information, contact the Office of the Director, Office of Administration, Washington, DC 20503. Phone, 202-456-2861.